UNC-CH EMPLOYEE APPLICATION FEE WAIVER

This form is to be used only by full time, permanent employees of the University of North Carolina at Chapel Hill to request a waiver of the Certificate Admission Application fee. This waiver must be submitted to Health Policy and Management with the signature of a UNC-CH Human Resources Benefits Representative (fax# 919-843-4980)

EMPLOYEE NAME _____

DEPARTMENT_____

PID _____

As of today's date, UNC-CH employment records indicate the above individual

____Is a permanent fulltime university employee eligible for this benefit

____Is NOT a permanent fulltime university employee and therefore not eligible for this benefit

VERIFIED BY: _____

Human Resources Benefits Representative Date

(may not be approved or signed by campus departmental staff)

Note: This is a fee waiver process and not a fee reimbursement process. Once an application fee is paid by either check or credit card, waiver or reimbursement is no longer an option.